

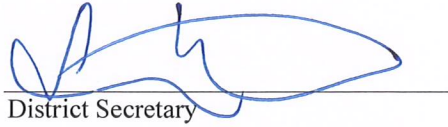
**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**December 13, 2023 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Ranganathan called the regular meeting to order at 6:30 p.m. at the District Office.  
  
Directors Present: President Ranganathan, Directors Lucille Glassman, Steve Jordan, and Brian Holtz.  
  
Staff Present: Phil Witt, General Manager; Anthony Stoloski, Operations Manager; Joubin Pakpour, Engineer, Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; and Samantha Vu, Office Manager/District Secretary.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** It was moved by Director Jordan, seconded by Director Glassman to approve the consent calendar. Motion approved unanimously – voice vote.
4. **DISCUSSION OF SCHEDULED 9% RATE INCREASE** It was agreed that implementing the 9% rate increase in January will ease the amount that will be needed to be borrowed for future projects. There was a Board discussion. The District will implement the 9% rate increase as scheduled and in accordance with the Prop 218 notice. The District will send out reminder mailers and post a reminder on the website.
5. **SUBMETER COMMITTEE MEETING** There was a Board discussion. The District will meet with the Town of Los Altos Hills to discuss building permitting and get more visibility on ADU's.
6. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt reported to the Board that the test well site has been identified and the District is working on meeting with the homeowner to discuss the next steps. Quarry Lake levels have been receding. Operations Manager, Anthony Stoloski is manually measuring the lake level every week to every other week.
7. **ENGINEER'S REPORT**
  - A. **CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE WATER MAIN IMPROVEMENTS** District Engineer, Joubin Pakpour, reported that the project design is at 90%. The final fire hydrant locations are in the process of being decided.
  - B. **MCCANN OPERATION CENTER DESIGN** District Engineer, Joubin Pakpour, reported that the design will be resubmitted to the Town of Los Altos Hills in the next several weeks.
  - C. **ANNUAL WATER RATE COMPARISON** District Engineer, Joubin Pakpour, presented a chart to the Board showing the comparative rates amongst other water agencies. The District's rates are in the bottom half of the adjacent agencies.
8. **ATTORNEY'S REPORT** Nothing to report.

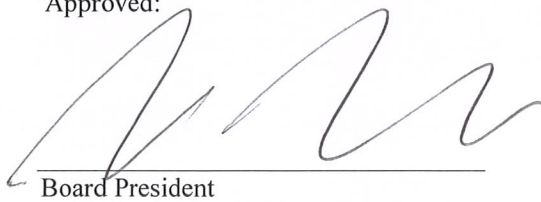
9. **MANAGER'S REPORT** General Manager, Phil Witt reported that there is no movement with the City of Palo Alto. He attended the Indian Wells ACWA Conference.
- A. FIELD REPORT**
- ▶ The District finished the installation of the power and communication lines at Neary Tank Site for the new electric gate.
  - ▶ The District completed the installation of the backup power boxes at Altamont and Deer Creek Pump Stations
  - ▶ The District installed the Barksdale switch on Pump 2 at Matadero.
  - ▶ The District upgraded 3 ARV's to the current standard.
  - ▶ On 11/20, DACO completed the asphalt restoration for the water main leak on Elena Rd.
  - ▶ On 12/7, the District upgraded a water service at 27446 Black Mountain Rd. from a ¾" meter to a 1 ½" meter and a 2" backflow.
- B. CUSTOMER COMMUNICATIONS** District Secretary, Samantha Vu, reported that the pay portal will be going live on 1/1/2024.
10. **DIRECTOR'S REPORT**
- A. BAWSCA, Valley Water, ACWA/JPIA, and other agency topics** Director Jordan reported that BAWSCA is looking at grant programs to help agencies but this has not been finalized.
- B. Director Comments**
11. **AGENDA ITEMS FOR JANUARY 10, 2024**
- ▶ ePulse Proposal
  - ▶ Vally Water Update
12. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
**TITLE: GENERAL MANAGER**  
**CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**  
This meeting went into closed session at 7:35 p.m.
13. **CONFERENCE WITH LABOR NEGOTIATOR**  
**AGENCY DESIGNATED REPRESENTATIVE: ANAND RANGANATHAN**  
**UNREPRESENTED EMPLOYEE: GENERAL MANAGER**
14. **BREAK FOR ADDITIONAL NEGOTIATIONS BETWEEN LABOR NEGOTIATOR AND UNREPRESENTED EMPLOYEE**
15. **RECONVENE TO CLOSED SESSION #2**  
**FOLLOWING LABOR NEGOTIATIONS**
16. **AGENCY DESIGNATED REPRESENTATIVE: ANAND RANGANATHAN**  
**UNREPRESENTED EMPLOYEE: GENERAL MANAGER**
17. **RECONVENE TO OPEN SESSION AND REPORT FROM CLOSED SESSION**  
This meeting returned to open session at 8:45 p.m. No reportable action was taken.
18. **CONSIDER COMPENSATION ADJUSTMENT FOR THE GENERAL MANAGER FOR 2024**

19. **ADJOURNMENT** It was moved by Director Jordan, seconded by Director Holtz to adjourn the meeting at 8:46 p.m.



District Secretary

Approved:



Board President